**Linking Review with Planning – Assessment-Reporting – Appraisal**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Classroom Planning** | **Assessment** | **Reporting** | **Appraisal** |  **Review** |
| Term 1 | Syndicate meetings – Consider learning profiles from previous year- Identification of priority groups- Syndicate Action plan- Classroom planningCurriculum Mapping Team develop next Term’s maps (Mid & End pointReview information factored in) | Assessment information from previous year used‘Check’ Assessments – Running records, Gloss etc. | Analysis of Variance & Annual Report to MoETerm 1 Goal Setting Conferences | -Individual Target Group Action Plan-Student Experience of Learning Survey-Planning & Organisation Checkpoints-Classroom Observation & post Observation discussion-Individual and school wide PD goals | \*National Standards results from previous year reviewed – reported to BoT for annual report and to finalise Charter\*Mid-point & End Point ‘Concept Reviews – Achievement of Curriculum AO’s, LI’s – feed through to next Term Concept |
| Term 2 | Syndicate & Classroom PlanningCurriculum Mapping Team develop next Term’s maps (Mid & End pointReview information factored in)  | Mid-year Assessments to inform OTJ’s for mid-year progress reports | Mid-year reports to ParentsStudent Led Conferences - Next learning steps | CheckpointsReview Target Group Achievement & Action Plan | Progress Review of Annual Plans from Charter\*Mid-point & End-point Concept Reviews |
| Term 3 | Syndicate & Classroom PlanningCurriculum Mapping Team develop next Term’s maps (Mid & End pointReview information factored in) | Review next learning steps with students | National Standards Progress results reported to BoT | CheckpointsStudent experience of learning surveyClassroom observations & post observation discussionReview Target group Achievement & Action planAnnual appraisal Interviews & review professional development objectives | Review of National Standards progress results (Reading, Writing, Maths) Pupil Support ReviewMid-year Budget Review – review resourcing needs for Learning Programmes\*Mid-point & End-point Concept Reviews |
| Term 4 | Syndicate & Classroom PlanningCurriculum Mapping Team develops over-view for next year- Concept Review information from Terms 1-4 factored in. | End of Year Assessments to inform OTJ’s for end of year reportsReview achievement of learning goals with students | End of Year Reports to parentsDevelop learning profiles for next year’s teachersFirst draft of Analysis of Variance reportFirst draft of BoT Annual Report |  | \*Mid-point & End-point Concept Reviews Review of end of year National Standards resultsReview of Charter Annual Plan achievement Review of appraisal outcomes incl. PD needs.Begin Charter review |